

# Forest of Bere Bowmen

## Minutes of the Annual General Meeting

Held at The Clanfield Centre: 20:00pm Wednesday 17<sup>th</sup> August 2022

### **Present**

Vince Ibbs (Chairman/Treasurer)  
Pete Hulme (Records Officer)  
Roger Spicer  
Brian Chandler  
Josie Chandler  
Nigel Cam  
Ray Grant  
Len Rich  
Richard Barker  
John Bough  
Jonathan Barnbrook

Adele Hulme (Welfare Officer)  
John Taylor (Tournament Officer)  
David Jones (Ordinary Member)  
Jennifer Cam  
Graham Maxwell-Cox  
Julia Bacon  
Peter Martin  
Alan Holder  
Jeanette Holder  
David Minter  
Terry Meech

### **Apologies**

Jessie Robbins  
Jane Burchell  
June Burchell  
Wayne Goble  
Dave Revell  
Kevin Cassidy  
Charlie Cassidy

### **Item**

### **Notes**

Previous Minutes

1. The minutes of the previous (virtual AGM) were voted upon and adopted

**Proposed:** Brian Chandler **Seconded:** Nigel Cam  
**Passed:** Unanimously

Chairman / Treasurer's Report

1. Vince noted that 2022 has been a very good year for FoBB. See report below
2. Membership has increased to 167
3. Beginners' courses have proceeded well. Vince thanked all those who have contributed to this.

You may recall, that at the AGM last year I stated my intention of standing down as Chair and Treasurer. As it happened this turned out to be fortuitous as the last nine months have been somewhat difficult, since Irene was diagnosed with cancer, although she is currently on the road to recovery.

However, it has been a very good year for the Forest of Bere Bowmen and we can be proud of what has been achieved. No doubt as we go through this meeting and listen to the various reports, you will agree that the club has done well.

In terms of our membership, we started the year with 113 members and this has steadily increased throughout the year; we now have 167 paid up members. For the first time, with our new indoor facility, we have been able to put on two indoor beginners courses, in addition to the usual courses at the field. Thanks to the efforts of our coaches, we have gained 35 new members from all the courses that have been started since October.

After quite a long struggle to find an indoor shooting facility, I was very pleased that we were able to set-up and start indoor shooting at the Clanfield Centre in September last year. As I said, this allows us to run indoor courses and during the year we have made many changes to the facility, for the benefit of members. Thanks to Roger Spicer for designing new target stands that are safer and much more stable, as well as taking up less space.

As far as our range is concerned, many improvements have continued throughout the year. The grass is without doubt the best it has ever been, the bus shelter and longbow hut have both been repaired, the 50yd hut now has organised shelving, the container has had the holes filled in, and of course, we now have a full set of foam bosses. Although we would normally have had a work party day, the committee felt that these jobs would take a bit longer and various people worked on these things over the course of the last few months.

I'm sure you will hear from John Taylor shortly, but we have had many tournaments over the year. Our first WA tournament was held in September, as it had to be held over from July last year, and another one was held at the beginning of last month. Along with the Crookhorn, Challenge and Longbow shoots, these tournaments do a great deal to

enhance our finances and keep our name in the forefront; we also find new members as a result.

One more thing that helps the club is that we have run a few Have-a-go events during the year. We attended the Droxford Country Fair; we had a young carers group at the field and the MX-5 group also came to have-a-go at the field. In addition to that, this year's open day in May was a great success and produced a list of about 25 people who wanted to do one of our beginners courses.

On a rather sad note, our life president and club founder, Brian Williams, passed away this year. His family contacted me and wanted to mark Brian's passing with a donation of two teak benches, which I'm sure you will have seen at the field, even if you didn't know their provenance. I'm sure that Brian will be missed by those who knew him.

#### **Moving on to the accounts:**

As to our accounts, my thanks again to Ray Grant for auditing the files. We have done remarkably well over the last two years and we remained in a stable condition, when other clubs have struggled. It is worth comparing at least the last few years to try and get some sense of what the future holds, although of course it may not always hold true.

However, when looking at what we have achieved this year and trying to compare it with last year, you have to consider that Covid did mean that we could not run many events, so our income was fairly reduced. Our income last year was around £12700 and this year, you can see that our income was around £28900.

So, considering our carry forward figures, last year it was just over £33k, while this year we are carrying forward £34.5k. Clearly, that would have been much greater, but it was decided to purchase 11 more foam bosses. Given that we have to hire in bosses for tournaments, this was a good investment and will pay for itself over the next couple of years.

Our biggest single income item is, of course, our membership subscriptions. You will see that the figure for this year is £16565, but the club does not get all of that as we have to pay the affiliation fees. The figure that the club received was £10K.

Income from other sources includes Probationary Fees, for archers unknown to the club who apply for membership. Currently this is £20 for the first six weeks and this will remain for the time being. In addition, Beginners fees bring in a reasonable amount and generally beginners join as full members at the end of their course. In March this year, I discussed with the committee, adding a family discount, with a view to encouraging some more family groups into the club and this was unanimously agreed.

#### **Affiliation fees**

As far as the affiliation fees for 22/23 is concerned, AGB, HAA and SCAS have made no changes to the fee structure for this year, so the payments will remain as they are.

#### **Club Grounds and Equipment**

The club grounds and equipment have also improved during the current year. As I mentioned earlier, we did purchase some new bosses at a cost of £4700, which I and the committee believe is a very worthwhile investment.

The field is now in the best condition that I can remember, thanks to several members who have kept the grass down, and it shows that our investment in buying our own mower continues to pay dividends. We also carried out work on the lane down to the field and many members have expressed their pleasure in not having to worry about losing their exhaust pipes.

#### **Conclusion**

In conclusion, I would say that overall, we have had a very good year and we remain in a financially secure position. I commend the statement of accounts to you and if there are any questions, I will take them now, thank you.

<b>FOREST OF BERE BOWMEN</b>			
<b>Statement of Accounts from 1st Aug 2021 to 31st July 2022</b>			
<b>Income</b>		<b>Expenditure</b>	
Beginners (Outdoors)	£1,345.00	Badges, Medals & Shirts	£1,272.65
Beginners (Indoors)	£585.00	Beginners (Indoors) Hall Hire	£560.00
Probationer Fees	£280.00	Crookhorn 2022	£240.00
Members - Inc. Affil Fees	£16,565.00	Crookhorn 2021	£1,999.43
Badges, Medals & Shirts	£913.96	Indoor Shooting 21/22	£2,926.60
Crookhorn 2022	£0.00	Longbow Shoot	£59.71
Crookhorn 2021	£2,301.65	Anniversary Challenge Shoot	£33.66
Indoor Shooting 2021/22	£1,462.00	WA Star Weekend 2021	£948.96
Longbow Shoot	£155.60	WA Star Weekend 2022	£769.30
Anniversary Challenge Shoot	£160.00	Postal Leagues	£0.00
WA Star Weekend 2021	£1,712.35	Equipment + Donation & Sales	£6,530.94
WA Star Weekend 2022	£2,738.25	Faces	£0.00
Equipment + Donation & Sales	£75.00	Hut & Field	£1,166.37
Hut & Field (Green Fees)	£115.00	Hut & Field (Rent)	£2,600.00
Have-a-go	£440.00	Grass cutting	£455.75
Sundry	£61.98	Postage & Stationery	£168.32
Business Reserve A/C Interest	£8.04	AGB	£5,482.00
		HAA/SCAS	£1,007.50
		Insurance	£364.13
		Sundry	£896.19
		SumUp card reader fees	£1.25
<b>Sub Total</b>	<b>£28,918.83</b>	<b>Sub Total</b>	<b>£27,482.76</b>
		Surplus for the year	£1,436.07
<b>Total Income</b>	<b>£28,918.83</b>	<b>Total Expenditure</b>	<b>£28,918.83</b>
	Opening Balances	Cash in Hand	£222.78
	£66.13	Bank - Current A/C	£13,657.49
	£12,386.11	Bank - Bus Reserve A/C	£20,659.53
	£20,651.49		
	<b>£33,103.73</b>		<b>£34,539.80</b>
	Surplus for the year		
	£1,436.07		
	<b>Total</b>	<b>Carried Forward</b>	<b>£34,539.80</b>
	<b>£34,539.80</b>		
<b>Property, plant &amp; Equipment</b>			
Bows, Arrows, Nets etc	436	Trailer & Tailboard	30
60yd Hut	75	Ladies Loo	95
Generator	125	Boss Shelter	17
Gas Burner	16	Metal Detectors	240
Club Building	335	Trainer Bows	89
Rotary Mower	5	Portaloo	130
Foam Bosses	6301	Arrow Puller	120
Secure Container	200	Gas BBQ	170
Gazebo	248	Line marking machine	270
Petrol blower	250	Ride-on Lawn Mower	1800
10 Bowstands	94	Mower Jack	31
4 Table cloths	500	Advertising flags	400
4 Picnic Benches	240	Grass Sweeper	300
2 Teak Park Benches	770		
	9595		3692
			<b>13287</b>
E&EO			
Vince Ibbs (FoBB Treasurer)			8th August 2022

The accounts were discussed and voted upon

**Proposed:** Richard Barker **Seconded:** John Bough

**Passed:** Unanimously

Secretary's  
Report

1. Nothing to report – Secretary not present

Equipment Officer's Report	<ol style="list-style-type: none"> <li>Nothing to report – Equipment Officer not present</li> </ol>
Records Officer's Report	<ol style="list-style-type: none"> <li>2022 has seen a return to something more like normality in terms of access to shooting and facilities. Having said that, the number of people shooting at the regular Sunday shoots has been significantly down on previous years, though there do appear to be signs of this improving. In general, people have been shooting shorter rounds, both in terms of distance and of number of arrows, both of which I believe are related to the hiatus from shooting the previous couple of years. In general people are not shooting the assigned round-of-the-day and entry for the monthly medals has been woeful as a result. I am somewhat concerned over the viability of running the club championships next month and would welcome any thoughts that the meeting may have on this?</li> <li>AGB did not allow a second year of roll over for handicaps or classifications into 2022 so a lot of members have effectively had their handicaps reset this year. This is probably actually a good thing for those of us who are working on recovering our form and performance and should not actually have a negative effect on anyone in the club.</li> <li>The new website and the online scoring system continue to be popular, and we have had some positive feedback and excellent engagement. Several archers who shoot away are using the portal to upload their scores, which is great and addresses a problem that I have had for several years. Allowing people to see their score history and access up to date information on their handicaps and classification seems to be being received well and certainly makes for a more interactive experience. Having said that, suggestions, or even better contributions for web site content would be very welcome!</li> </ol>
Tournament Officer's Report	<ol style="list-style-type: none"> <li>I would like to start by saying, both personally and on behalf of the Committee, a very big thank you to Vince for everything he has done over the years he has been a very big part of the committee. I think that as a Club we have achieved more than anyone would have thought possible during this time. THANK YOU.</li> <li>Tournaments, firstly I want to address any concerns regarding last year's Crookhorn, relating to the lack of booking archers in on the day. It was my decision that it was not necessary, as the shoot was not full, so there were no archers waiting for potential spaces created by anybody not showing up. As Tournament Organiser for FoBB, I verify all AGB numbers are current electronically before any open shoot we host, so there is no need to do this again on the day. I just want to confirm the shoot fully complied with current regulations.</li> <li>Moving on to this year, the longbow and team shoot although down on numbers, were more successful than many other similar non record status shoots. Most of this type of shoot locally has been cancelled or run with very small numbers. However, both shoots were very well received by those taking part and hopefully next year we will attract more competitors.</li> <li>The WA weekends were clearly more successful in terms of attendance and revenue generated. We learnt a few things from the 'trial run' in September last year. Apart from an issue with the electronic scoring on the first day, it was a seamless event. The feedback during and since the weekend keeps coming, even now and is consistently outstanding. Everything, from our wonderful location to the relaxed friendly atmosphere, even the necessary formal structure to comply with the WRS regulations was met with universal approval. So many archers have expressed their intention to return next year, even those who travelled from the Channel Islands or as far away as Durham. Apart from a couple of no shows on the day, the July shoot was full with a considerable waiting list.</li> <li>Lastly, this year's Crookhorn. The entry form has not been out very long. So far, a steady flow of entries is very encouraging that we will see a popular event again this year.</li> <li>Thank you to all the members that helped in any way to make all these shoots possible.</li> </ol>
Child Protection /Welfare Officer's Report	<ol style="list-style-type: none"> <li>Once again in 2022 I am happy to be able to report that there have been no welfare or protection related incidents or issues during the year.</li> <li>As Covid secure measures have been relaxed both generally and within the club, people have continued to take sensible precautions and behaviour, which has contributed to the general safety and wellbeing of the membership.</li> <li>We continue to have a limited number of active shooting juniors, though we are seeing quite a bit of interest in our beginners' courses from families, which is always encouraging</li> <li>I urge all member to continue their diligence in practicing safe and secure archery and contribute to our ongoing excellent safety and welfare record</li> </ol>
Agenda Items	<p><b>A. BUDGET PROPOSAL</b></p> <p>a. The budget was voted upon and accepted</p> <p><b>Proposed:</b> Ray Grant <b>Seconded:</b> Alan Holder  <b>Passed:</b> Unanimously</p>

## B. SUBSCRIPTIONS

Two options for subscriptions were presented and discussed as below

	Note: I do not believe that it is necessary to increase club subscriptions every year, however, I base any increases on the annual projected budget.						
Financial proposals requiring a vote at the 2022 AGM							
<b>Item 1:</b>	<b>Proposed subscriptions for renewing members 2022/23:</b>						
	<b>Option 1</b>	<b>Senior</b>	<b>Senior 18&gt;24</b>	<b>Disabled Senior</b>	<b>Junior</b>	<b>Disabled Junior</b>	
		FoBB	£72.00	£72.00	£72.00	£43.50	£43.50
	<i>Note: Affiliation fees are set &amp; mandatory!</i>	AGB	£47.00	£12.00	£12.00	£12.00	£12.00
		SCAS	£2.00	£1.00	£0.00	£1.00	£0.00
		HAA	£5.00	£5.00	£0.00	£2.50	£0.00
		<b>Totals</b>	<b>£126.00</b>	<b>£90.00</b>	<b>£84.00</b>	<b>£59.00</b>	<b>£55.50</b>
		Costs per week:					
		£2.43	£1.73	£1.61	£1.13	£1.06	
		Increase per week:					
		£0.03	£0.03	£0.03	£0.02	£0.02	
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	<b>Option 2</b>	<b>Senior</b>	<b>Senior 18&gt;24</b>	<b>Disabled Senior</b>	<b>Junior</b>	<b>Disabled Junior</b>	
		FoBB	£75.00	£75.00	£75.00	£45.00	£45.00
	<i>Note: Affiliation fees are set &amp; mandatory!</i>	AGB	£47.00	£12.00	£12.00	£12.00	£12.00
		SCAS	£2.00	£1.00	£0.00	£1.00	£0.00
		HAA	£5.00	£5.00	£0.00	£2.50	£0.00
		<b>Totals</b>	<b>£129.00</b>	<b>£93.00</b>	<b>£87.00</b>	<b>£60.50</b>	<b>£57.00</b>
		Costs per week:					
		£2.48	£1.78	£1.67	£1.16	£1.09	
		Increase per week:					
		£0.09	£0.09	£0.09	£0.05	£0.05	
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<b>Item 2:</b>	<b>Indoor shooting fees:</b>						
	I have received the invoice for next season's indoor shooting and the cost has gone up by £10 per night. It is prudent therefore to consider increasing the amount that we charge, to offset the hall costs. Currently: Adult £4, Junior £3 & Guest £5.						
	<b>Option 1</b>	Adult:	£4.50	Junior:	£3.50	Guest:	£5.50
	<b>Option 2</b>	Adult:	£5.00	Junior:	£4.00	Guest:	£6.00
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	<b>Vince Ibbs</b>						
	Chairman/Treasurer	15th August 2022					

a. Subscriptions for Option 2 were voted upon and accepted

**Proposed:** David Minter **Seconded:** Brian Chandler

**Passed:** Unanimously – One Abstention

### **C. INDOOR SHOOTING COSTS**

- a. Hall costs have gone up by £10 to £130 pw
- b. Eighteen people are currently on the waiting list for beginners' courses
- c. Indoor shooting will recommence on Monday 26<sup>th</sup> September from 6 to 9 PM
- d. It was proposed that, in order to encourage people to try indoor shooting, the first month's shooting (i.e., to 26<sup>th</sup> October) be offered free to members
- e. It was further proposed that, after the free period, shooting fees be increased to £5 for adults and £4 for juniors, with guest fees being £6 throughout. (See above Indoor Shooting fees Option 2 above.)

**Proposed:** Brian Chandler **Seconded:** Pete Hulme

**Passed:** Unanimously

### **D. CHANGES TO THE CONSTITUTION**

#### **Reason for change**

FoBB relies on putting people through beginners courses, to ensure that we have a stream of new members join the club each year.

At present we have eight Level 1 coaches listed in our members. As Chair, I have met with some of the current coaches a few times to try and group them together, so that we have a beginners course schedule throughout the year. Prior to the pandemic we could only run courses during the summer, but since starting at Clanfield, we can now also deliver courses during the winter months.

We also run have-a-go sessions and an open day each year, at which people can sign up to our beginners courses.

#### **Need for change**

In the 20/21 season we were able to run 1 course in January, 1 in February, 2 in April and another 2 in July. And we still have a list of people interested in other courses, perhaps in August and September.

Had I not organised these events, clearly, they would not have happened. So far this year we have had 25 new members from courses and no doubt there will be more.

Organising these events is not really a function of the Chairperson. Ideally a coaching coordinator should plan the schedule of courses and other events, with the club coaches, as and when appropriate. The coordinator may be one of the coaches or someone to 'administer' the planning.

#### **Proposal**

This requires a change to the constitution, therefore the proposal is to add a post of "Coaching Coordinator" to the committee. We may or may not get someone to take on the role, but it needs to be formalised.

It is also proposed to alter the wording of the committee make-up, particularly as we no longer have a Life President at the present moment. And, as section nine specifically mentions Brian Williams, that should be changed. It states:

#### ***"9. LIFE PRESIDENT***

*Mr. Brian Williams shall be the Life President of the Club. The Life President is classed as an HONORARY Member of the Club."*

I propose to either remove section nine completely, or state that there is no current Life President.

**Vince Ibbs**

Chairman/Treasurer

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#### **New wording from AGM August 2022:**

### **6. COMMITTEE**

The Committee shall meet at least FOUR times a year and the general management of the Club shall be entrusted to the Committee.

The Committee must have a Chairperson, Secretary and Treasurer and other committee members should consist of no more than:

Records Officer  
Tournament Officer  
Equipment Officer  
Welfare Officer  
Coaching Coordinator  
Two or three Ordinary Members

Social Secretary: Any individual/s acting as Social Secretary may be committee members or not, as agreed by a simple majority of committee members.

President (non-voting) may also be appointed by the committee.

A quorum of not less than FIVE of the elected members is required to undertake Committee business. If the level of committee members drops below five, the remaining members must call an EGM to consider the way forward.

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A discussion took place regarding the above wording change to section 6 of the constitution and the removal of section 9 completely.

These changes were agreed subject to notification of the membership and a 21-day hiatus for any objections to be received

**Proposed:** Alan Holder **Seconded:** Josie Chandler

**Passed:** Unanimously

#### **E. ELECTION OF COMMITTEE**

a. The following officers were elected per the calling notice; -

- i. **Chair:** Kevin Cassidy
- ii. **Treasurer:** Roger Spicer
- iii. **Secretary:** Jessie Robbins
- iv. **Equipment Officer:** Brian Chandler
- v. **Records Officer:** Pete Hulme
- vi. **Tournament Officer:** John Taylor
- vii. **Welfare Officer:** Adele Hulme
- viii. **Ordinary Member:** David Jones
- ix. **Ordinary Member:** Wayne Goble

**Proposed:** Brian Chandler **Seconded:** Pete Hulme

**Passed:** Unanimously

After the elections, Vince made a statement offering a vote of thanks to the outgoing committee and the club in general for their support during his tenure as chairman/treasurer:

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Thank you for your considerations regarding the committee. In the normal course of events, I would now be handing over to the new chair, however as Kevin is unable to be here, he has asked me to continue until the close of the meeting.

So, before we go on to the final item of any other comments, let me just say that it has been my privilege to serve the club as Chair and Treasurer; and by and large it has been an enjoyable experience.

My thanks to all the club members who have volunteered to do jobs to help the club move forward. The list is a bit long to name all of those members individually, but let me just thank them all collectively and also my thanks to the committee who continue to push the club's agenda forward.

One final point I will make, is that after we came back from Covid it seems to me that we have in some ways lost a bit of the club culture, for example, before Covid we would have had 30 or 40 people shooting on a Sunday morning and now it seems we are lucky to get fifteen. With such a large membership base you might expect a few more at club shoots. I'm also told that the number of members putting in scores on a regular basis has dropped, so that clearly affects member's handicaps, particularly for club tournaments! At any rate, I hope that this club atmosphere will return as we go along.

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	<p><b>F. FoBB BANK SIGNATORIES</b></p> <ul style="list-style-type: none"> <li>a. Following the election of the new committee it is necessary to change the signatories for the FoBB bank accounts</li> <li>b. It was proposed that the new signatories be Roger Spicer, Kevin Cassidy, Pete Hulme, and John Taylor.</li> </ul> <p><b>Proposed:</b> David Jones <b>Seconded:</b> Terry Meech  <b>Passed:</b> Unanimously</p>
A.O.B.	<ul style="list-style-type: none"> <li>1. Vince mentioned that club shirts are still available should members wish to order them</li> <li>2. Jeanette Holder offered the club a projector so that in future proposals will not need to be printed and handed out at the meeting, thus saving paper. This offer was gratefully accepted.</li> <li>3. It was noted that a club member had received sponsorship to attend a coaching course, on the understanding that they would then support the club by coaching beginners' courses, which they had subsequently failed to do. It was proposed that membership be withdrawn from this member and this was agreed unanimously</li> </ul>
Meeting closed at 21:28	
Next Committee Meeting date to be determined by new committee after AGM	