

# Forest of Bere Bowmen

## Minutes of the General Committee Meeting

Held at Waterlooville Fire Station: 19:00pm Wednesday 11<sup>th</sup> October 2023

<p><b><u>Present</u></b>                  Kevin Cassidy (Chairman)                  Megan Hird (Secretary)                  Roger Spicer (Treasurer)                  Johnathan Branbrook (Ordinary Member)                  Phil Spanner (Ordinary Member)</p>	<p><b><u>Apologies</u></b>                  Charlie Cassidy (Welfare)</p> <p>John Taylor (Tournament Officer)                  Wayne Goble (Ordinary Member)                  David Jones (Coaching Co-ordinator)                  Brian Chandler (Equipment Officer)</p>
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Item	Notes	Action/When
Preamble		
Review of Minutes for Committee Meeting of 3rd August 2023	1.Meeting minutes for the 3 <sup>rd</sup> August 2023 are currently being chased and will be distributed to members when available. 2.AGM Meeting minutes are also being processed so will be distributed in due course.	GCM-231011/01-KC  GCM-231011/02-KC
Roles and functions of a Welfare Officer.	1.The welfare officer role has a lot of important elements to oversee so it was suggested that a Vice welfare officer should be appointed to lighten the load. 2.It was also noted that Charlie Cassidy Welfare has all relevant checks and safeguarding training to fulfil the role.	GCM-231011/03-WG
FoBB Database	1.Roger and David are in the process of sorting out one form for both the application for beginners course and membership form and one form for junior indemnity form to ensure all relevant information is easy to access and input into the relevant databases. 2.The membership database is currently in the process of being handed over/ retrieved so that all members information is in one place.	GCM-231011/04-RS + DJ  GCM-231011/05-KC
Bank account	1.It was agreed that David Jones would be the final signature needed for the club's bank account in conjunction with Kevin Cassidy, John Taylor and Roger Spicer. 2. A Tournament Account for all transactions regarding tournaments held by the club is currently being set up and will be in action for all tournaments next year.	GCM-231011/06-RS
50th Anniversar y	1.Next year is the club's 50 <sup>th</sup> anniversary and ideas of what to do to celebrate were discussed. 2. Commemorative T-shirts and badges were put forward as well as a day of activities/BBQ to celebrate.	GCM-231011/07-WG

Committee Members	1.Megan and Johnathan were officially voted in as committee members by all other committee members as secretary and ordinary member respectively.	
Members Guide	1.It was agreed that the members' guide needs updating to ensure the information given to new members is correct. 2.It will be updated over the coming weeks by Megan and any improvements should be brought forward to her.	GCM-231011/08-MH
Beginners (advertise/ Promote and support}	1.We are in the process of confirming who can lead and participate on beginners courses. 2.It was noted that minimum 8 for beginners course for internal course for the club to breakeven with hall fees. 3. David Jones has reported that 27 members that have joined this year have come from the beginners courses. 4.With the permission of quicks the beginners courses will be advertised in their shop to draw in more interest for the club. 5. Ideas for supporting new members that come to club shoots, integrating within the club was discussed and it was suggested that an improvers course could be run for new members with a trained coach on a Saturday Morning. This would be beneficial for both members new to archery and coaches. 6.Standardisation of the beginners course was also mentioned to ensure that all beginners complete their course with all the relevant information about the sport.	GCM-231011/09-RS  GCM-231011/10-DJ  GCM-231011/11-DJ  GCM-231011/12-DJ
Any other business:		
Club Shirts	1. David jones will be managing club shirt acquisition/ orders and members will pay David directly for the time being.	GCM-231011/13-DJ

Equipment	<p>1.Boss number 5 to be fixed, wood and foam to be re-layered.</p> <p>2. Suggested that a new 20ft container to be purchased and would be used as a workshop bow press, arrow saw etc., and maintenance of beginners equipment.</p> <p>3.Proposed solar panels for electricity with battery back up so that lights can be used in the club house to enable all to use.</p> <p>4.Lawn Mowing- We are looking for volunteers to help maintaining the grass.</p> <p>5. Levelling the field where targets are so that it is easy move the targets. Enquiry of materials and machinery to be made with a provisional February 2024 maintenance day with any volunteers willing to help.</p> <p>6.Split Range coloured Plates. Numbered plates will be coloured in order to clearly mark a split range, this will also be included in the members guide to ensure new members are made aware.</p> <p>7.Cleaning of range side. Continuation of removal of shrubbery at the side of the range to increase visibility.</p>	<p>GCM-231011/14-WG</p> <p>GCM-231011/-13-JB</p> <p>GCM-231011/15-JB</p> <p>GCM-231011/16-JB</p> <p>GCM-231011/17-KC</p> <p>GCM-231011/18-WG</p>
Range Lease and Certification	<p>1.With the range lease due for renewal a reevaluation of the value of the field was proposed in order to negotiate the possibility of the club purchasing the field in the future. It was also suggested to sign a longer lease to allow for more time try and purchase the field.</p>	<p>GCM-231011/19-ALL</p>
Club Shooting	<p>1.It was agreed that on the Sunday club shoots all shooting will cease at 9:30 and will not re-start until 10 am. This ensures that the field can be set up safely by members. This will be reiterated to all members by email.</p> <p>2.It is also noted that beginners' courses take precedence on non-club shoots and all members shooting shall be paced by the beginners. However, Sunday club shoots shall take precedence over beginners' courses, and they will follow the pace of said club shoot.</p>	
<b>Meeting Closed at 21:30</b>		
Next Committee Meeting to be held: TBC		